



TRIMINGHAM PARISH COUNCIL

Tel: 07818 026809 Email: clerktrimingham@gmail.com

Chairman: Ms Elizabeth King

Parish Clerk: Jan Wisson

To Members of the Council,

You are hereby summoned to attend a meeting of Trimingham Parish Council on Wednesday **24th May 2023, for the Full Council Meeting, at Pilgrim Shelter at 7pm** for the purpose of transacting the following business:

Jane Wisson

17th May 2023

ANNUAL MEETING AGENDA

- 1. Welcome**
- 2. Report from Current Chairman**
- 3. Election of a Chairman**
- 4. Election of a Vice Chairman**
- 5. Discussion on Induction and Training**

FULL COUNCIL MEETING AGENDA

- 6. To consider apologies for absence**
- 7. Declaration of interest for items on the agenda and applications for dispensation**
- 8. To approve the minutes of the meeting held in March 2023**
- 9. Matters Arising from the Minutes**
 - a. Footpaths and signage
 - b. Change of address with Barclays – update Clerk
 - c. Move to Unity Trust Bank – update (Clerk)
 - d. Gimingham Road Land – update
 - e. Coastal Path signage – update (EM)
 - f. Repairs to Phone Box Clerk to update
- 10. Public Forum**
 - a. Public
 - b. County Councillor
 - c. District Councillor
- 11. Highways and Other Matters**
 - a. General Highway Matters
 - b. Footpaths
- 12. Planning**
 - a. New Applications

 - b. Applications considered between meetings

None

13. Pilgrim Shelter / Village Hall

- a. Report from the Pilgrim Shelter Trustees and agree any action
- b. Update from Trimingham Hall Management Committee

14. Finance

- a. Finances 2022/23 To Date
- b. To agree the Annual Governance Statement
 - a. To approve section 1 The Annual Governance Statement
 - b. To approve the Accounting Statement 2021
 - c. To approve the notice of the Public Rights
 - d. External Audit will require the AGAR
- c. To consider payment of the following:
 - a. Insurance Gallagher - £413.12
 - b. Norfolk Association of Local Councils -

15. Maintenance of Parish Council Assets

16. Defibrillator

17. Correspondence and Consultations

- a. General Correspondence

18. Other Matters

- a. Dog Fouling (EK)
- b. Coastal Transition Accelerator Programme (CTAP) – update; and report on Working Group
- c. Purchase of benches for Staden Park and Middle Street

19. Date of Next Meeting – Monday July 17th 7pm. Location TBC