

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 9TH MAY, 2022 AT 7.00 PM
IN THE NEW HALL, TRIMINGHAM

Present:-

Chairman:- Cllr. T. Brown, Cllr. P. Carpmeal, Cllr. C. Harrison, Cllr. K. Haynes,
Cllr. E. King and Cllr. T. Lyons.

County Councillor E. Maxfield.
District Councillor A. Fitch-Tillett.
Rob Goodliffe – North Norfolk District Council.

Julie Chance FSLCC – Clerk.

Twenty six members of the public also attended the meeting.

1. ELECTION OF CHAIRMAN

It was **AGREED** that Cllr. E. King be elected Chairman of Trimingham Parish Council. Cllr. King and the Clerk signed the declaration of acceptance of office form.

A vote of thanks was noted for Cllr. Brown for his hard work during his 10 year term as Chairman. The Members said that it is sad to lose Terry as Chairman although he will still be a member of the Parish Council.

Cllr. Harrison said that he was considering standing as Chairman but due to volume of work and the number of planning applications for the business which will be coming forward, he felt it would not be in the best interests of the village.

2. ELECTION OF VICE-CHAIRMAN

It was **AGREED** that Cllr. K. Haynes be elected Vice-Chairman of Trimingham Parish Council. Cllr. Haynes and the Clerk signed the declaration of acceptance of office form.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Gotts.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Declarations of interest were received from Cllr. C. Harrison and Cllr. K. Haynes in respect Part II of the meeting.

5. MINUTES OF THE MEETING HELD ON MONDAY 17TH JANUARY, 2022

The Minutes of the meeting held on 17th January 2022, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

6. PRESENTATION NNDC – CTAP PROGRAMME

6.1 Rob Goodliffe from North Norfolk District Council introduced himself and gave an overview of the project and explained that a business case is now going to be put together to present in order to unlock further funding to deal with and adapt to change due to future coastal erosion. They need to test and demonstrate new practical actions to plan for the future. If the business case is accepted in March next year this will unlock £10-£14M. They need to work with the community to develop the business case and requested that a steering group be formed and members of the public contact him to express their ideas and concerns.

Cllr. Brown enquired where the planning policy EN12 came into the project. This policy was for adaptation for erosion. He felt that the £1M secured in the first year will be used on advice and administration. He enquired how the project will help the people who are imminently going to lose their properties.

Rob Goodliffe replied that North Norfolk District Council have used the EN12 policy but it needs to be used with other considerations such as availability of land.

Cllr. Carpmael enquired why when two properties were lost recently they were replaced in another village along the coast.

Rob Goodliffe replied that the new policy will be looking for a more local connection and will try to couple rollback with the village.

Several questions were asked by members of the public. Rob Goodliffe explained that this project is in its early stages and needs work with a steering group from the village. An informal meeting will be held by the Parish Council to discuss the way forward in forming a steering group.

Cllr. Haynes enquired whether the project would be lost if Central Government changed in the near future.

Rod Goodliffe said that once the business case has been accepted the future money will be secure.

Members of the public urged North Norfolk District Council to use some of the local knowledge instead of using expensive consultants who do not know the area.

The business plan will be available for the public to access once written.

It was noted that any business plan needs to include the main road and any other infrastructure within the village. Rod Goodliffe said that they need to look at how the village can stay connected and they will be looking at other sources of funding to boost the finance.

Rob Goodliffe said that the policy written in 2005 which was managed retreat still stands and they will not be looking at sea defences with this project.

Cllr. Brown enquired whether the erosion was classed as slippage or erosion. If slippage can this be put in writing in order that the residents can get insurance cover.

Rob Goodliffe replied that it is slippage because the toe is eroding and it is very complex.

7. HIGHWAYS AND OTHER MATTERS

- 7.1 Gimingham Road Land:-** The Clerk read an email received from North Norfolk District Council confirming that they have sent a letter to the occupier with regards to the visual appearance of the site and they have undertaken to tidy up the site. A planning contravention notice asking questions about ownership and occupation of the site has also been sent. This was following information that they had returned to residing on the site. The occupier has informed North Norfolk District Council that they are now sleeping at their home address and this will be monitored. This matter will be placed on the next agenda for an update. The Clerk reported that she has not heard concerning the Lawful Certificate.
- 7.2 20 mph Speed Limit/Community Speed Watch Scheme:-** It was **AGREED** that a meeting will be held with the Highways and the Parish Council in order to put together a scheme. The Parish Council will then put together a bid for the funding which has become available. The deadline for the bid is November 2022. The Clerk will arrange a meeting and this matter will be placed on the next agenda for an update.
- 7.3 Temporary Road Closures:-** Circulated. Noted. It was reported that road closure signs remain in place for lengthy periods after the work has been completed and this is causing upset with the cost of petrol which has to be used for the diversions. County Councillor Maxfield asked members of the public to let him know if there are signs left in place and he will deal with the matter.
- 7.4 Highway Inspection Email:-** Circulated. Noted. The Clerk reported that she had requested that the footways in Staden Park be inspected but has not received a reply. County Councillor Maxfield will chase this matter and this will be placed on the next agenda for an update.

8. PUBLIC PARTICIPATION

None received.

9. COUNTY AND DISTRICT COUNCILLORS' REPORTS

9.1 County Councillor's Report:- Attached.

9.2 District Councillor's Report:- Attached.

10. POLICE

10.1 Newsletters:- Circulated. Noted.

10.2 SNAP:- It was reported that a meeting has not been held recently.

11. PLAYING FIELD

11.1 Exchange of Land:- It was reported that this matter has been completed and no further action will be taken. This matter will be removed from the agenda.

12. PLANNING

12.1 Planning Application – PF/22/1034 – Hall Farm, Church Street:- No objections.

Planning Application – PF/22/1063 – At Last, Middle Street:- No objections.

13. PILGRIM SHELTER/VILLAGE HALL

13.1 Trustees Report:- Cllr. Brown reported that the new hall is being used to full capacity.

13.2 Management Committee Report:- Matt Cooper reported that the finances are healthy and the hall is running well.

14. FOOTPATHS

14.1 Maintenance:- The Clerk reported that the current contractor is unable to carry out maintenance on the Public Rights of Way. It was **AGREED** that the Parish Council would not take on responsibility for the maintenance of the Public Rights of Way and the Clerk will inform Norfolk County Council accordingly.

- 14.2 Footpath No.3:-** The Clerk read an email from Norfolk County Council stating that they are unable to confirm that the structure is on a Public Right of Way or whether vehicle access is permitted. It was reported that this matter has been resolved as the owner of the structure has produced evidence that they have permitted rights for the structure to be in place. It was **AGREED** that no further action would be taken in this matter and the item will be removed from the agenda.
- 14.3 Signage – Coastal Path:-** A member of the public reported that despite meetings with Norfolk County Council and several emails, this matter has not been resolved. Pedestrians are still walking in the road and are at risk of an accident. County Councillor Maxfield will liaise with the trails team and try and get the signage improved.

15. FINANCE

- 15.1** The following cheques were **AGREED** and signed:-
- | | £ |
|---|----------|
| J. I. Chance – Salary, Office Allowance – Four Months | 1,077.17 |
| HM Revenue and Customs – TAX & NI | 333.23 |
| NNDC – Litter Bins | 42.32 |
| Trimingham Village Hall Trust – Hall Hire | 10.00 |
| Community Support for Vulnerable Families – S137 | 250.00 |
| Stuart Hutcheson – Website Hosting | 125.00 |
| Roger Canwell – Internal Audit | 35.00 |
| Steve’s Landscaping – Verges | 60.00 |
- 15.2 Annual Accounts – Year Ended 31st March, 2022:- AGREED.** The annual accounts were signed by the Chairman and Financial Officer.
- 15.3 Annual Governance Statement 2022:- AGREED.** The Annual Governance Statement was signed by the Chairman and Financial Officer.
- 15.4 Accounting Statements – 2021/22:- AGREED.** The Accounting Statement was signed by the Chairman and the Financial Officer.
- 15.5 Internal Auditors Report:-** Circulated. Noted.

16. CORRESPONDENCE

- 16.1 Trimingham Parochial Church Council:-** The Clerk read a letter of thanks for the recent grant. Noted.

16.2 Email – Mammoth Marathon:- Circulated. Noted.

16.3 MADRA:- The Clerk read an email received from the Chairman of Knapton Parish Council enquiring whether Trimingham Parish Council wished to remain involved with MADRA going forward. It was **AGREED** that the Clerk would write to the Chairman of Knapton Parish Council informing him that Trimingham Parish Council did not wish to be involved in future.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 4th July, 2022 at 7.00 pm in Trimingham Hall.

18. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

AGREED.

19. PILGRIM SHELTER

The Clerk circulated the quotation from Rob Fisher in the sum of £26,391.51 which was **AGREED**. The Clerk will inform the contractor and ascertain the date for commencement of the work. It was **AGREED** that an informal meeting will be held to discuss the future of the Pilgrim Shelter once the work has been completed.

There being no other business the Chairman closed the meeting at 8.50 pm.

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Chairman

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Date