

MINUTES* OF TRIMINGHAM PARISH COUNCIL MEETING

Held on **Wednesday, 9th September 2026**
at Pilgrim Shelter, Loop Road, Trimingham, NR11 8EG.

1. ATTENDANCE AND APOLOGIES:

In attendance: Linda Brown (Chairman), Sandy Wood (SW), Alan Farrow (AF), Sue Rust (SR), Richard Wallis (RW), Sarah Youngs (SY), Dan Gotts (DG), District Councillor Angie Fitch-Tillett (AF-T) and County Councillor Tim Adams (TA).

Ten members of the public were present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS:

None.

3. MINUTES OF PREVIOUS MEETING

Minutes of July 8th meeting were agreed and signed as true and correct.

Proposer: Sandy Wood. Secunder: Sarah Youngs.

4. UPDATES FROM THE MINUTES / MATTERS ARISING

SY explained that her husband had been badly injured when hit by a car in a hit and run accident in the village, so traffic measures are needed as vehicles race through the village at high speed. SW confirmed that the Traffic Management Scheme would be starting on 21st September. SY said she was pessimistic that it will change unless something like speed humps are installed. RW reported vehicles racing past his house on the main road last night which must have been doing 90mph. TA suggested the police be contacted if drivers continue to ignore the limits, adding that priority calming measures can be done but it costs tens of thousands of pounds. We can get our own monitoring systems, e.g. the new SAM3 camera which records traffic speeds and downloaded to a mobile phone. The Parish Council would take full ownership of it. The Chairman asked the cost (Clerk to enquire). TA added that pneumatic strips could be placed on the road but only for a short time. He will talk with Chris Purvis of Highways as there is still money available in the Bus Service Improvement Plan. SY offered to help write the bid for a SAM3 camera if needed. It was unanimously agreed to order the new grit bins and the Parish Council would pay for them. Two separate bids would go in for the bus shelter at Broadwood Close and a SAM3 camera.

a) Bus shelter insurance claim: The clerk informed meeting that Gallagher Insurance had agreed the sum of £4,586.60 but there would be an excess of £250 payable reducing the settlement to £4,336.60. This sum represented the cost of a replacement shelter, solid lower panels, perch seat and removal of existing damaged shelter. The new shelter would be coming from Ace Shelters in Dark Green. Clerk to remind them for a date of delivery so residents living in the immediate area could be notified.

b) Bus shelter for Broadwood Close. Clerk explained she had applied for a grant from NNDC but that it would be prudent to also apply to NCC's

Parish Partnership Scheme. If both were granted one could always then be refused.

- c) **Grit bins:** It was agreed to purchase four in readiness for the winter months and these had been quoted at £1,615 + vat which included removal of the current bins. Clerk to action.

5. CORRESPONDENCE

Correspondence had been received from residents to the planning application for Lilac Cottage. This was not read out as those objecting to the application did not attend the meeting due to having been informed a short time before the meeting began, that amendments had been made to the application and that the applicant has asked the Planning Officer for 14 days extension. The new application included a new statement from the Planning Consultant and new plans which includes newly designed windows. SY said the windows were not in keeping with the property, the privacy aspect is grave especially as it is in AONB; SR that the new plans are more aesthetically pleasing than the ones initially submitted; the Chairman felt she could not comment on the new plans until they have been formally received. SY added that part of the application is retrospective.

6. PUBLIC FORUM

A member of public spoke about the caravans at Green Gables site on Gimingham Road. AF-T said Enforcement Dept at NNDC is slow to act. TA said he knows about the situation and has been told the owners are selling the land; it is hard to progress until disproven by a Planning Notice, adding that Environmental Health has visited but are waiting to disprove he is selling it. DG asked if after disproof, will NNDC issue an injunction to stop the activity or does it take direct action and move the caravans off the site. AF-T said it had been going on since about 2018.

Another member of public referred to the amenity land opposite the former golf ball site. The Chairman reported that a neighbour had seen a digger working on it, but will find out more.

The cost of rethatching the lychgate at the church entrance was raised. The Chairman said the Church had been quoted £7,500 + vat, and with the scaffolding and traffic control such as temporary traffic lights which would be required during the works, would bring the total to around £10,000. As it is under the auspices of the PCC, the Parish Council is not liable for payment.

7. PLANNING

Lilac Cottage, 9 Church Street, Trimingham – NNDC ref.no. PF/26/1688.
Discussed earlier.

8. REPORTS

District Councillor Fitch-Tillett said that a Cabinet Meeting was held yesterday when fines for littering were increased. There was concern about the amount of litter on the beach. A member of the public asked AF-T who to contact when she is on holiday: she explained that she always leaves other contact details of relevant councillors online; this includes TA's.

County Councillor Adams reported that the biggest topic is strategic such as

the Local Government reorganisation, although he expects to hear more during the Labour conference. He is not sure yet what the framework will be for Parish and Town Councils. Next May elections will go ahead as originally planned. The Local Members Highway Fund was removed since his last meeting here. There is a new machine in use repairing potholes but thinks it is not flexible. A member of public asked who is responsible for the coastal footpath: TA said it is the Trails Team at County Council and the landowner. The same member of public then reported a tree falling over the footpath by Green Gables campsite. DG said it should be reported to the Coastal Team as it's their responsibility, not the landowners.

DC Fitch-Tillett left the meeting at 19.55 hrs.

Coastwise: a report was read by Terry Brown saying it was encouraging that new members had joined the group. Although the transition plan prepared by Jacobs in 2025 was generally agreed upon, although comprehensive, was difficult to read. Coastwise personnel are now reviewing this document to try and produce a more reader friendly document. At some point in the future this plan will need to be discussed and adopted by the Parish Council. The land where Windy Ridge stands to the west of the village, has been purchased by NNDC. The wooden building still on site is very close to the cliff edge and needs to be demolished. There is asbestos in the building so care needs to be taken. Once the structure is removed the area will be allowed to naturally re-wild. The pond construction at the bottom of Middle Street will start 17th September when a small part of the hedge will be removed and a shallow pond or scrape created. It will be fenced initially with a permanent fence erected after the work is completed. The Jubilee work will proceed over the winter. Recovery of ghost ponds was also discussed. A proposed beach access has been brought up many times during public meetings and a consultation will take place with a company for advice. There are many problems however on this "dynamic" coast and we need to proceed with caution. Updates will be provided in due course.

Village Hall: Liz King read the Village Hall report: May ended with another new client at Trimingham Hall; the North Norfolk Model group held a very successful show, monies from which they donated to EAAA at the monthly talk held at the hall in September. In June we opened the hall to view the England football matches, the dozen or so who came had great times with sharing of plates of food and great banter even though the football itself left something to be desired! Harley Davidson motor bikes visited and displayed at the end of the month, we hope this will become an annual event. In June, July and August monthly Jeff and Sue Short entertained at the tea dances, the first on 25 June was particularly warm which deterred many of the regular dancers but July and August had great turn outs, funds were raised for Dementia Uk, we donated over £100 to the charity from the three events. Fun Cash Bingo continues to be very well supported, our regular classes continue, plus Science & Technology, Chair based fitness and Boxercise weekly and a second Tai Chi instructor have begun at the hall with good support. In August we were the venue for a Reform party meeting and two wonderful weddings used the hall as their reception venue. September began with a talk by Patrick Peal MBE former CEO of EAAA, then the second Fun Dog Show of the year when over 60 dogs attended and after a damp start we enjoyed a fun dry day.

Fortnightly Tea dances return from today 9 September. October 3rd & 4th are the dates of this year's Trosh - we hope to see you there. If you wish to volunteer with manning stalls or directing traffic we would be most grateful.

The Parish Council agreed the Picnic Afternoon held at the hall was most enjoyable.

Pilgrim Shelter: Terry Brown presented its report confirming that the Shelter continues to thrive with use by small clubs and meetings each week. Monthly quiz nights and games evenings are well attended and on average raise between £100 - £150 for the funds. One club has decided to disband. The handbells and chess evenings are still proving very popular. Monthly table top sales are held and thanks go to all those who attend. These usually raise between £150 and £200 each time. The Shelter was opened on Saturday for participants of the "Becca's Bread Run" along the Sheringham – Mundesley – Sheringham Coastpath for a comfort break and water top up point. Minor repairs to the crumbling concrete have been carried out, along with a little more clearing to Loop Road, and thanks go to all volunteers for their hard work. A contribution of £200 has been made towards the cost of producing the Newsletter.

9. HIGHWAYS

Loop Road SR asked councillors if they all agreed to the information board, to which there were no objections. SR offered to do the printing and AF offered to supply the posts. SR will look into the cost of No Through Road signs as these will need to be purchased.

Traffic management scheme Confirmation has been received from NCC that the works will take place from September 21st – 25th. Some members of the public said they had received letters in the post informing them about the roadworks but other residents had not.

Broadwood Close verges these have still not been cut back. The clerk has chased Highways about this but have had no reply. She will contact Chris Purvis again.

10. STANDING ORDERS update.

The clerk explained that the Standing Orders, e.g. policy proposals and decisions, safeguarding procedures, etc are in need of updating. She will go through these and email to Councillors.

11. FINANCE & ACCOUNTS:

Bank balances as of today –

Business Premium Account (deposit account): £16,423.20. Interest paid quarterly; Community Account (current account): £11,791.21. Total held in bank: £28,214.41.

The Clerk reminded the Parish Council that if its funds exceed twice the precept, the external auditors may ask for an explanation, e.g. if something has been earmarked to purchase. The Chairman said there were still bills to be paid, including one for the Parish Council election at £2,482.17 and the litter/dog bins at £514.80.

Current invoices due:

Josh Weeks – grass cutting. Inv. 1458:	£320.00
Total:	£320.00

Proposed for payment by Cllr Wood, seconded by Cllr Farrow.

12. POSITION OF CLERK

Following the current clerk's retirement, Julie Chance, a former Trimingham PC Clerk, has volunteered to step in as locum and will take over the position from the end of the month. The Chairman thanked the retiring clerk for her work for the Parish Council.

Proposer: the Chairman. Seconder: SW. All agreed unanimously.

Terry Brown said that both defibrillators were now registered as active with Webnos. The Chairman asked for a meeting to be arranged by the Clerk to discuss new plans for Lilac Cottage when they are received.

13. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Replacement of defibrillator pads in former telephone box (due 28 Nov).

To confirm the date of the next meeting: Wednesday, 11th November, 2026. 7pm at the Pilgrim Shelter.

There being no further business the meeting closed at 20.25 hrs.

Signed:

CHAIRMAN –
Trimingham Parish Council

Date:

* These are draft minutes only until agreed at the next meeting.