

**MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 13<sup>TH</sup> SEPTEMBER, 2021 AT 7.00 PM**  
**IN TRIMINGHAM HALL, TRIMINGHAM**

**Present:-**

Chairman – Cllr. T. Brown, Cllr. P. Carpmael, Cllr. D. Gotts,  
Cllr. C. Harrison and Cllr. E. King.

County Councillor – E. Maxfield.

Julie Chance FSCC – Clerk.

Five members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Lyons – Holiday and District Councillor A. Fitch-Tillett.

The Chairman reported that Sam Kirk has resigned from the Parish Council. The Clerk has followed the legal procedure and informed North Norfolk District Council. The Notice of Vacancy will be displayed on the notice boards and the Website. This matter will be placed on the next agenda for further discussion if an election is not requested in the time period of the Notice. It was **AGREED** that the Clerk would write to Sam Kirk to thank her for her work during her term of office.

**2. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON MONDAY 5<sup>TH</sup> JULY, 2021.**

The Minutes of the meeting held on Monday 5<sup>th</sup> July 2021, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

#### 4. HIGHWAYS AND OTHER MATTERS

- 4.1 Loop Road:-** The Chairman reported that the bollards have now been installed by Norfolk County Council. It was **AGREED** that no further action would be taken on this matter and it will be removed from the agenda.
- 4.2 Gimingham Road Land:-** The Chairman read an email received from North Norfolk District Council stating that the camping activities on the site have now ceased. The Environmental Health Department have taken a number of interventions to safeguard the site users. The waste management situation was also investigated. North Norfolk District Council are cautiously hopeful that the residential occupation of the site will cease shortly. Following lengthy discussion and comments from members of the public it was **AGREED** that the Chairman will write to North Norfolk District Council to express our disappointment and concerns over the lack of action by North Norfolk District Council Planning Department. James Kearns reported that the ownership of the land has now changed from David Morris to the current tenant of the site. The Kearns Foundation are trying to deal with issues over the boundary and the trees which need emergency work to stop damage to their property. This matter will be placed on the next agenda for further discussion.
- 4.3 20 mph Speed Limit/Community Speed Watch Scheme:-** County Councillor Maxfield said there is a new fund available from Norfolk County Council up to £10,000 to deal with projects that are not usually covered under the Parish Partnership Scheme. The first year will be for projects in West Norfolk. The second year of funding will be for North Norfolk. It was **AGREED** that an informal meeting should be arranged to try and produce a plan for a project in Trimingham. This matter will be placed on the next agenda to arrange a meeting with County Councillor Maxfield. The results of the Community Speed Watch Scheme will also be discussed at the next meeting by which time they will have been operating for a few months.
- 4.4 Temporary Road Closures:-** Circulated. Noted.

#### 5. PUBLIC PARTICIPATION

None received.

## 6. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 6.1 **County Councillor's Report:-** Attached.
- 6.2 **District Councillor's Report:-** None received.

## 7. POLICE

- 7.1 **Newsletters:-** Circulated. Noted.
- 7.2 **SNAP:-** The Clerk reported that the next SNAP meeting will take place on Monday 20<sup>th</sup> September at Cromer Town Council offices.

## 8. PLAYING FIELD

- 8.1 **Exchange of Land:-** Cllr. Harrison reported that this matter has still not been resolved. It was **AGREED** that the Clerk would write to District Councillor Fitch-Tillett and North Norfolk District Council to express the Parish Council's concerns and disappointment about the time this matter has taken. District Councillor Fitch-Tillett reported in the last meeting that the matter would be resolved shortly but this has not happened to date.

## 9. PLANNING

- 9.1 **Planning Application PF/21/2182:-** Circulated. No objection.
- 9.2 **Licensing Act 2003:-** Circulated. Noted.

## 10. PILGRIM SHELTER/VILLAGE HALL

- 10.1 **Trustees Report:-** The Chairman reported that the Pilgrim Shelter opened as a tea shop and has raised £300. A sub-committee will be formed to put recommendations to Full Council on the future use of the Pilgrim Shelter. The sub-committee will comprise of Cllrs. Brown, Carpmael, Gotts and King.
- 10.2 **Management Committee Report:-** Attached.
- 10.3 **Tree Planting:-** The Chairman reported that the trees are still in his garden waiting to be planted at Trimmingham Hall. An article will be placed on the newsletter to ask residents to suggest some areas for tree planting and the Clerk will contact the Woodland Trust to see if we can obtain some more trees.

**10.4 Recycling Bins:-** The Clerk reported that the recycling bins have been removed from the site. This matter will be removed from the agenda.

**10.5 Litter Bin – Deep History Coast:-** It was **AGREED** that the Clerk would add the emptying of this litter bin to the schedule to be emptied once a fortnight at a cost of £2.40 per empty.

## **11. GRANTS FOR PILGRIM SHELTER**

**11.1** This matter is covered in Part II of the meeting.

## **12. FOOTPATHS**

**12.1** County Councillor Maxfield reported that further signs for the coastal footpath are needed to ensure safety. He is dealing with this matter.

A member of the public reported that the coastal footpath sign at the entrance to his property on the Gimingham Road was unrooted when Anglian Water came to repair a leak. The sign is leaning against a tree at the moment. County Councillor Maxfield will arrange to have this sign installed again.

## **13. COASTAL**

**13.1 Conference – 7<sup>th</sup> October:-** Circulated. Noted.

**13.2 Email – Signage – Coastal Path:-** This matter is dealt with in item 12.1 above.

## **14. FINANCE**

<b>14.1</b> The following cheques were <b>AGREED</b> and signed:-	<b>£</b>
J I Chance – Salary and Office Allowance – two months	572.20
HM Revenue and Customs – Tax	133.00
URM – Bottle Bank	10.76
NNDC – Litter Bins	299.52
Trimingham Village Hall Trust – Hall Hire	30.00
Steve’s Landscape Garden Services – Verges	120.00
PKF External Audit	240.00

**14.2 Monthly Finance – June and July 2021:-** Circulated. **AGREED.**

**14.3 External Audit:-** The Clerk reported that the external audit has been completed with no matters reported by the external auditors.

**14.4 Cleaning – Bus Shelter:-** The Clerk reported that she has had a quote of £25 for a clean of the bus shelter. It was **AGREED** to accept this quotation.

**15. CORRESPONDENCE**

**15.1 Norfolk AC – Wellbeing:-** Various papers circulated. Noted.

**15.2 Norfolk Coast AONB Dark Skies Festival:-** Circulated. Noted.

**15.3 Cromer Shoal Chalk Bed MCZ Stakeholder Group:-** Circulated. Noted.

**16. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 8<sup>th</sup> November, 2021 at 7.00 pm in Trimingham Hall.

**17. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

**AGREED.**

**18. Quotations – Pilgrim Shelter:-** The Clerk reported that the tender process had been followed but only one quotation was received. It was **AGREED** to accept the quotation in the sum of £18,380 which will be covered by the grants received.

**There being no other business the Chairman closed the meeting at 8.20 pm.**

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**Chairman**

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**Date**