# MINUTES OF TRIMINGHAM PARISH COUNCIL MEETING held 3rd November 2023

Held at The Pilgrim Shelter, Loop Road, Trimingham starting at 7pm

## ATTENDANCE

Councillors present: Cllr Elizabeth King (Chair), Patrick Carpmael, Daniel Gotts and Richard Wallis. Cllr L Charlesworth joined from item 4.

Apologies: Cllr J Bradford and Cllr C Harrison

Locum Clerk: Aileen Beck

Members of the public: 6

## DECLARATIONS OF INTEREST AND DISPENSATIONS

None

## MINUTES OF PREVIOUS MEETING

The minutes of the last Parish Council Meeting held on 20th September 2023 were agreed and signed by the chair as a true record.

## CO-OPTION

One application received to fill the vacancy for a councillor – Lynn Charlesworth duly proposed and seconded. Acceptance of Office form signed, witnessed by the locum clerk.

## MATTERS ARISING FROM THE MINUTES

* 1. Footpath and signage: there will be no additional signage with directions for Mundesley.
	2. Shed for use by the UEA by the Pilgrim Shelter: already in place.
	3. Gimingham Road land: the NNDC legal team are pursuing the matter. Query raised over bin bags/rubbish collecting on site.
	4. Insurance for Pilgrim Shelter: insurance company have requested electrical certificates for the refurbishment work. Committee to liaise with council as needed to resolve the query.
	5. Costal Path signage: all signs have now been put up.
	6. Phone box: Cllr Bradford has offered to paint as and when weather improves.
	7. Bus shelter: 1 quote received in the region of £8,000 for a shelter near Broadwood Close. Other quotes required.

## PUBLIC FORUM

Cllr King contacted the Police about the recent road closure as no notice had been given and the ambulance service were unaware of the situation. As the diversion took traffic on Windmill Road and then onto Gimingham Road, traffic through the village doubled.

The school minibuses have been reported to the police as 28 have been counted as going through the village. County Councillor E Maxfield to arrange a meeting with the school.

See report from Graham Jones, former District and County Councillor.

## HIGHWAYS AND OTHER MATTERS

* 1. Flooding on Church Road due to problem with the drains – to be reported to Highways.
	2. Contractor required to take over maintenance of the verges.

## PLANNING MATTERS

None.

## PILGRIM SHELTER AND VILLAGE HALL

* 1. Pilgrim Shelter: couple of plumbing jobs required, costing approximately £60 or so.
	2. Trimingham Hall: see report

## FINANCE

* 1. PKF have completed the external audit for the year ending 31 March 2023. Appropriate notices dated 1st October 2023 published on the council’s website along with the AGAR paperwork.
	2. The locum clerk has identified invoices sent to the parish council email that may need to be paid, needs checking with bank statements and cheque book:

Steve’s Landscape Gardening Services £60

North Norfolk District Council - bins £370.50 + £74.10 VAT = £444.60

North Norfolk District Council – election £30.70

Stuart Hutcheson – domain renewal £20

1. **MAINTENANCE OF PARISH COUNCIL ASSETS**

Bench at Middle Street – search for suitable design similar to existing benches in Trimingham.

Litter bin on green by Staden Park – rotten bottom, needs replacing

Road sign by Hall Farm – collapsed

Defibrillator – currently checked by Terry, volunteer requested to take over

1. **CORRESPONDENCE AND CONSULTATIONS**

Cllr King has received confirmation from the RAF that use of the RAF Trimingham site is under review.

1. **OTHER MATTERS**
	1. Dog fouling: discussions about re-siting the Church Road dog bin into a different location/position.
	2. Coastal Transition Accelerator Programme (CTAP): plans to have an informal meeting with Rob Goodliff to find out more about this 5 year programme which plans to cover water flow and look into experimental measures to reinforce the cliff with concrete. Ongoing, update and progress at next meeting.
	3. Benches for Staden Park and Middle Street: Clerk to look into existing designs and previous supplier.
	4. UEA having problems establishing a connection to the network at the Pilgrim Shelter – to be discussed further if council needs to take any action.
2. **DATES OF NEXT MEETINGS**

To be held at the Pilgrim Shelter:

 January 10th 2024

 March 13th 2024

 May 8th 2024

 July 10th 2024

 September 11th 2024

 November 13th 2024

Meeting closed 7.40pm