# **Notice of TRIMINGHAM PARISH COUNCIL MEETING**

You are summoned to attend the Trimingham Parish Council Meeting at

The Pilgrim Shelter, Loop Road, Trimingham, NR11 8EG

on **Wednesday 11th September 2024** at 7pm.

Members of the public are welcome to attend.

# **AGENDA**

## ATTENDANCE AND APOLOGIES

## DECLARATIONS OF INTEREST AND DISPENSATIONS

## MINUTES OF PREVIOUS MEETING

To accept the minutes of the last Parish Council Meeting held on 10th July 2024 and the Meeting for the AGAR on August 29th 2024, as correct.

## MATTERS ARISING FROM THE MINUTES.

## 2025 Norfolk Marathon – stewarding and routes through Trimingham.

## PUBLIC FORUM

For members of the public who wish to query any item on the agenda. Item to last no more than 10 minutes.

## HIGHWAYS

1. Church Road
2. Staden Park
3. Speed limits through village
4. Dip outside Old School House
5. Grass cutting in area between 10, Council Houses and Private Road.

## PLANNING

8 Broadwood Close:

 Application for rear extension & replacement roof to provide 1st floor accommodation

## PILGRIM SHELTER and VILLAGE HALL

##

## REPORTS

## District and County Councillor reports

## CORRESPONDENCE

To consider any correspondence received or to be sent on behalf of the council:

## Green Gables Campsite.

1. Ryder Lodge.
2. Lithium batteries.

## GENERAL MATTERS ARISING

Any other matters requiring consideration before the next meeting:

|  |  |
| --- | --- |
| Notice boards | Refurbishment |
| SAM2 | Repair |
| Clerk | Employment contract |
| Asset register | To update valuation of assets |

## FINANCIAL & ADMINISTRATIVE MATTERS

## Annual Governance Report (AGAR) and End of Year status to 31 March 2024.

## Payments made since last meeting on July 10th:

|  |  |
| --- | --- |
| Gallagher Insurance | £419.68 |
| Clerk’s wages (since March) | £1,557.94 (includes £90.98 for postage and printer cartridge) |
| Josh Weekes (grass cutting/maintenance) | £810 |
| NNDC (bins & May 2023 election costs) | £475.30 |
| S Hutcheson (website domain renewal) | £40 |
| Crabb Book Keeping (internal auditor) | £123.29 |
| Norfolk Assoc. of Local Councils (subs.) | £155.42 |
| Pilgrim Shelter (hire and repairs) | £1,165.78 |
| **Total:** | **£4,747.41** |

## One payment outstanding:

## Josh Weekes grass cutting for 2 separate occasions = £240.

## ITEMS FOR INCLUSION IN THE NEXT AGENDA

To confirm the date of the next meeting: Wednesday 11th November 2024 to include discussion on budget.

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Ms J Collingwood

Trimingham Parish Clerk

Email: clerktrimingham@gmail.com