

MINUTES* OF TRIMINGHAM PARISH COUNCIL MEETING

Held on **Wednesday, 9th July, 2025**
at Pilgrim Shelter, Loop Road, Trimingham, NR11 8EG.

1. ATTENDANCE AND APOLOGIES.

IN ATTENDANCE: Councillors Elizabeth King (Chair), Patrick Carpmael, Richard Wallis, Daniel Gotts, District Councillor Angie Fitch-Tillett.

APOLOGIES were received from Cllrs Brown, Harrison, Charlesworth and County Councillor Ed Maxfield.

Eight members of the public attended.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

3. MINUTES OF PREVIOUS MEETINGS including the Annual Meeting held May 14th 2025.

There was an error in the cost of grass cutting. It was stated as four cuts at £120 per cut, but should have read £140 per cut instead.

Proposed as correct by Cllr Carpmael. Seconder: Cllr Wallis.

4. MATTERS ARISING / UPDATES FROM THE MINUTES

- a) Loop Road potholes and cutting back of verges: Highways emailed the Clerk on 4th July to confirm the potholes are programmed for repair. A further email received June 13th explained the verges had been inspected and are programmed for works which can take up to six weeks.
Repairs to bus shelter and phone box: the Clerk has received two quotes. One for £400 from Pete's Property Services and another for £952 being £602 for the phone box and £350 for the bus shelter. It was agreed to instruct Pete's Property Services to do the work - proposed by the Chairman and seconded by Cllr Gotts.
- b) The Pilgrim Shelter: the first quote received came to £3,800 (against the estimate of £4,000 on the Schedule of Dilapidations). The second builder visited site yesterday evening and a quote is forthcoming. It is estimated to be about a fortnight's work.
- c) Insurance: the Clerk queried the cost of the insurance renewal as the cost was going to be £934.17. It was subsequently reduced to £425.06 as the insurance company said they had made a mistake in their calculations.
- d) The Clerk reported that there was an incident on the cliffs on May 21st. A group of young men were sledging down the cliffs using old pallets then burning them when they reached the bottom. This necessitated calls to the police (who failed to attend so it was reported online); NNDC and the Fire service attended as they regarded it as an emergency due to the fragile state of the cliffs. Nobody was injured.

5. PUBLIC FORUM

- As per the Clerk's request, the Quantity Surveyor who provided the Schedule of Dilapidations arrived and explained to the Parish

Councillors and members of the public present, of the works needed at the Pilgrim Shelter and what would be involved.

- A member of the public said the bench at Staden Park had been fixed in position where it was facing peoples' driveways and can it be moved to a different angle. Also, there are no dog waste bins on the coastal path and can this be rectified to prevent dog waste being left on the ground, which is likely to increase during the holiday season. The Clerk will contact NNDC about this.

6. DISTRICT & COUNTY COUNCIL REPORTS

Both sets of reports have already been sent to Parish Councillors and provided here at the meeting. District Councillor Fitch-Tillett added there had been a Cabinet meeting yesterday (July 8th) regarding the Council's finances. The leaseholder of the Rocket House in Cromer is extending the lease and damp levels are being monitored daily. DC Fitch-Tillett then left the meeting at 7.40pm.

7. HIGHWAYS

- Loop Road/Mundesley Road were discussed in Item 4a.
- Progress/update on traffic calming measures: County Council said the total cost would be c.£60k. The Clerk secured a grant of £5,000 from the Parish Partnership Scheme and the County Councillor's Local Members Fund which will go straight to Norfolk County Council and not via the Parish Council. The Parish Council will have to contribute £5,000 towards the Implied Footway scheme near the church. The scheme is in progress and Chris Purvis and Ollie Lacey from Highways will be meeting Parish Councillors on site at a date to be confirmed. The meeting had been planned for this Friday but due to the church in use at the same time, it was felt to be appropriate to change the date. The Clerk will notify Parish Councillors when a new date has been confirmed.

8. PLANNING

Planning application submitted for Maple Lodge, Trimingham (ref. PF/25/1195) to which the Parish Council had no objection. No decision made yet by NNDC.

9. PILGRIM SHELTER, COASTWISE and VILLAGE HALL reports.

- The Chairman explained there were two forthcoming events at the Shelter: one was a Preloved Sale and the other was a birthday party to celebrate the Shelter's 90th anniversary.
- The village hall has had a change of Treasurer and Secretary. The bank have now approved the Parish Council Chairman and Maureen Annison as signatories on the account. There hopes to be two more signatories and a trustee on a 'view only' basis to prevent any issues arising again. There was a super VE Tea with many from the village and further afield in attendance. Tea Dances in May and June were well-attended and raised funds for the Hall's upkeep. Cash bingos in early June and July were both well supported. The Table Top sales

have been quiet but that seems to be the norm along the coast at this time of year.

Cllr Wallis suggested there could be a couple of water butts placed by the container at the Hall which could be used for watering the garden there in hot dry weather. He will look into this further.

- Coastwise: Cllr Carpmael reported that there is encouraging news from grant applications pending results.

10. CORRESPONDENCE

- Norfolk Coastal has an online forum on July 15th, 10am to 12 noon. The Clerk has contact details if anyone is interested in joining it.
- There have been two separate metal detecting enquiries for Trimingham beach. Both were informed the Parish Council have no involvement with this.
- The Clerk has received complaints of children on quad bikes “hammering around at speed” on the beach by Vale Road; also camper vans staying there overnight. The complainants were informed that Vale Road is not within the Trimingham boundary.
- There were two further meetings last month in Fakenham and Mundesley regarding Local Govt. reorganisation.
- Parish Councils will soon have to use emails ending in gov.uk but these are not free of charge. The Clerk is looking into best prices for this.

11. FINANCIAL MATTERS

Bank balances as of today –

Business Premium Account (deposit account): £16,191.39

Community Account (current account): £15,218.31

Current invoices due:

JW Gardening	
Grass cutting @ £140 per cut:	£140.00
Clerk – 5 weeks work @ £66.68 per week:	£333.40
Total:	£473.40

Proposer for payment: The Chairman and seconded by Cllr Wallis.

Proposer for accounts: Cllr Wallis and seconded by Cllr Gotts.

Cllr Wallis said that due to an increase in administrative responsibilities and recent community projects, the Clerk has consistently worked beyond her contracted four hours per week, and felt she should be paid for extra hours to reflect the demands of the role. It was therefore agreed to increase the hours to eight per week. Proposed by Cllr Wallis and seconded by the Chairman.

12. ANY OTHER BUSINESS

A member of public reported an incident on the Gimingham Road where it was alleged that drugs were being used. The police were called to the scene. Another member of public also reported a similar occurrence on a separate occasion.

13. ITEMS FOR INCLUSION IN THE NEXT AGENDA

None raised.

To confirm the date of the next meeting: Wednesday, 10th September at 7pm.

There being no further business the meeting closed at 8.25 pm.

Signed:

CHAIRMAN – Liz King.
Trimingham Parish Council

Date: September 10th 2025.

*These are draft Minutes only until agreed at the next Parish Council meeting.