

TRIMINGHAM PARISH COUNCIL

Tel: 01493 253041; Email: clerktrimingham@gmail.com

Chairman: Mrs Elizabeth King

Locum Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Trimingham Parish Council on **Monday 5th September 2022, 7pm at Trimingham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 30th August 2022

1. **To consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **Co-option of Parish Councillors if no by-election has been called**
4. **Election of Vice Chairman**
5. **To approve the minutes of the meeting held on Monday 22nd August 2022**
6. **Matters Arising from the July and August Minutes**
 - a. NNDC – CTAP Programme – update
 - b. Facebook page – update
 - c. Parish Clerk Recruitment – update
 - d. Website - update
7. **Public Forum**
 - a. Public
 - b. County Councillor
 - c. District Councillor
8. **Highways and Other Matters**
 - a. Gimingham Road land
 - b. 20mph speed limit
 - c. Staden Park Footway
 - d. Update from SNAP
9. **Planning**
 - a. New Applications
None
 - b. Applications considered between meetings
None.
10. **Pilgrim Shelter / Village Hall**
 - a. Report from the Trustees and agree any action
 - b. Update from Management Committee
 - c. Update on refurbishment of Pilgrim Shelter
 - d. Letter from Pilgrim Shelter Management Committee re: compensation for duration of works
11. **Footpaths**
 - a. Coastal Path signage - update
12. **Finance**
 - a. Finances 2022/23 To Date
 - b. To note completion of external audit 2021/22
 - c. Approval of Internal Controls
 - d. Insurance Cover Value – Pilgrim Shelter
 - e. To consider payment of the following:

i. C Moore	Salary & Expenses August 22	£198.24
ii. HMRC	PAYE August 22	£39.60
iii. PKF Littlejohn	External Audit Fee	£240.00

13. Maintenance of Parish Council Assets

14. Defibrillator

15. Correspondence and Consultations

16. Other Matters

- a. Schemes for Norfolk County Council Parish Partnership Scheme 2023/24
- b. Review of Council Policies and Risk Assessments
- c. To consider signing up for the Civility and Respect Pledge

17. Date of Next Meeting – Monday 7th November 2022 7pm at Trimingham Village Hall