

**Minutes of the Meeting of Trimingham Parish Council held on
Monday 9th January 2023 at 7pm at Trimingham Hall**

Present: Elizabeth King (Chairman)
Jackie Bradford
Patrick Carpmael
Danny Gotts
Chris Harrison
Tony Lyons
Catherine Moore, Parish Clerk

Also present: County Councillor Ed Maxfield, District Councillor Angie Fitch-Tillett and 10 members of the public.

1. Apologies for Absence

Apologies for absence were received from James Page.

2. Declaration of Interest for items on the agenda

None.

3. Minutes of the meeting held on Monday 7th November 2022

The minutes of the meeting were **agreed**, proposed by Chris Harrison, seconded by Tony Lyons, all in favour, and were signed by the Chairman.

4. Matters Arising from the Minutes

a) Speeding – Discussion with local Police

Elizabeth King reported that a video had been taken on a car going very fast up Gimingham Lane, this was forwarded to the Police who said that they would investigate. Nothing had been received in response, and it was noted that there as a SNAP meeting that evening. Another video had been taken of another speeding car.

b) Footpaths and Signage

Ed Maxfield noted that there was nothing further to report, no response had been received. He would chase progress.

ACTION: EM

c) Change of Address with Barclays

Elizabeth King reported that the change of address was ongoing, with multiple visits to the branch.

d) Move to Unity Trust Bank

The Clerk requested that the signatories sign the paperwork, this would then be sent to Unity Trust Bank.

e) Installation of Grit Bins

Chris Harrison reported that the grit bins had been installed and filled.

5. Public Forum

a) Public

A member of the public raised concerns regarding the land at Gimingham Road, and it was understood that this was now with the legal team. It was noted that there were alpacas in the field, and they did not look well looked after. The RSPCA had been involved but no action had been taken. Angie Fitch-Tillett suggested that the animal

control officer at North Norfolk District Council should be included in any welfare concerns.

A member of the public reported that Trimingham Radar was being shut down and dismantled today, with the site being decommissioned. It was not known whether the exterior structure would be removed.

b) County Councillor

Ed Maxfield's reports had been circulated by email. Copies would be put onto the website and at the village hall. Ed noted that Council meetings were coming up in the next few weeks, so matters should be moved forward. It was noted that the speed reduction feasibility study and some measures were being included in the Road Safety Community Fund, and the outcome was usually known at the end of March.

c) District Councillor

Angie Fitch-Tillett's reports had been circulated by email. Copies would be put onto the website and at the village hall. Angie noted that the toilets project in North Walsham was grant funded, and the market place redevelopment was the County Council. It was felt that it was not appropriate for cakes to have been served at the recent Foodbank meeting.

Regarding the CTAP, the proposals deadline to DEFRA was March 2023. Rob Goodliffe was managing the project for North Norfolk. A Communications Officer and Funding Manager would be appointed, and a Norfolk and Suffolk Coastal Manager would also be appointed. Media engagement had been undertaken recently regarding coastal erosion.

6. Highways and Other Matters

a) Gimingham Road Land

Covered earlier in the agenda.

7. Planning

a) New Applications

None.

b) Applications Considered Between Meetings

None.

8. Pilgrim Shelter / Village Hall

a) Report from the Trustees and agree any action

It was reported that Trimingham Hall continued to be busy. The Hall would need redecoration, and the doors needed some attention as they were jamming. The main room needed high level dusting and cleaning. Some tiles had moved on the roof. The soakaway needed topping up as cars were bottoming out.

The Pilgrim Shelter had formed a Management Committee. The building was bright, airy and smelt better, and was now earning its keep. There were regular hirers. The storage radiators were efficient but had not been installed correctly. Some of the kitchen worktops had started to chip. The soakaway had filled up with water during the recent storm, and nearly came into the front door. It was noted that a French drain had not been installed as the levels would not work. This would be raised with the builder. The energy usage had increased dramatically, expecting around £250/month during the winter months. The charges were £5/hour to hire.

b) Update from Management Committee

It was reported that the Hall continued to be busy with a small amount of spare capacity. The Warm Hub was being run daily from 10.30am to 4pm weekdays, however there had not been much take up but it was there if needed. Events were successful with bingo, open café for dementia sufferers and other events. The next Committee meeting would be on Wednesday, and new Committee members would be welcomed. The Warm Hub sign would be reinstated as the first one had blown away. It was not known how successful other Warm Hubs were. Lifts could be arranged, however the weather had not seen long periods of cold. Donations towards refreshments had been received which meant that there had been no costs for this.

9. Footpaths

a) Coastal Path Signage - Update

No further report. Photographs had been emailed in, these would be resent for an update.

10. Finance

a) Finances 2022/23 To Date

The Clerk reported that the last bank statement received was dated 26th October, and that newer statements had been obtained by the Chairman that morning. A reviewed financial position would be circulated once these had been reconciled, however the Chairman needed to go back and get more information. **ACTION: Clerk**

b) Appointment of Internal Auditor

The Clerk noted that she had obtained three quotes for internal audit. It was **agreed** to appoint Roger Canwell at a cost of £45 including travel, proposed by Elizabeth King, seconded by Patrick Carpmael, all in favour. **ACTION: Clerk**

c) Payments

It was **agreed** to pay the following, proposed by Chris Harrison, seconded by Tony Lyons, all in favour:-

C Moore	Salary Nov - Dec 2022 & Uplift	£609.06
HMRC	PAYE Nov - Dec 2022	£152.23
C Moore	Grit Bin Reimbursement	£269.98
Trimingham Hall	Hall Hire incl Caretaking	£70.00
Wilkinson Electrical Services	Pilgrim Shelter – Electrical Works	£252.00
Colin Marsh	Bus Shelter Repair	£55.00

11. Maintenance of Parish Assets

It was noted that some repairs were required to the telephone box, the bulb needed replacing. It was **agreed** to ask Cromer Electrical to take a look, proposed by Chris Harrison, seconded by Elizabeth King, all in favour. **ACTION: EK**

12. Defibrillator

Nothing new to report.

13. Correspondence and Consultations

a) General Correspondence

None.

14. Other Matters

a) Engagement of Caretaker to set up at meetings

The Chairman requested that a caretaker be engaged to set up and tidy away after meetings. It was **agreed** to engage a caretaker for half an hour each side of the meeting, this would be added to the Parish Council's bill for the Village Hall, proposed by Elizabeth King, seconded by Patrick Carpmael, all in favour.

b) Budget and Precept 2023/24

The Clerk presented the budget for 2023/24, noting that the tax base information had been received. It was **agreed** to set the budget as presented, and the precept at £11,109 which was a 3.54% increase, Band D £81.66, proposed by Jackie Bradfield, seconded by Daniel Gotts, all in favour. **ACTION: Clerk**

c) Coastal Transition Accelerator Programme (CTAP)

Terry Brown reported that a press announcement had been made on the BBC. Trimmingham PC needed to put pressure on NNDC to press this forward, and it was suggested that a Working Group of the Parish Council could be set up involving members of the public as well as councillors. It was disappointing that the Council had not been involved. It was suggested that Sidestrand and Overstrand Parish Councils could be involved in a Working Group. It was **agreed** to set up a CTAP Working Group, this would be set up by Liz King and Terry Brown with a view to holding a meeting before the March Parish Council meeting. **ACTION: EK/TB**
The Clerk would write to others to invite them to join the Working Group, a meeting would be set up according to Rob's availability as a guest speaker. **ACTION: Clerk**

d) Benches for Staden Park and Middle Street

It was confirmed that the bench for Middle Street was on County Council land and would be a replacement as the old one had rotted. An additional bench would be installed at Staden Park, suggested on the land where the notice board is and would need a new concrete base and permission from the land owner.
The Council was keen to replace with a similar style to those installed approx. three years ago, the Clerk was asked to circulate the link to the website so that Councillors could view the options, and was asked to get a price list. **ACTION: Clerk**

15. Date of Next Meeting

The next meeting would take place on Monday 6th March 2023 at 7pm at Trimmingham Village Hall. The meeting closed at 8.10pm.

CHAIRMAN